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TRANSMITTAL SLIP		DATE
TO: DDA		
ROOM NO.	BUILDING	
REMARKS:		
<i>chronos</i>		
FROM: OP/ESD/PSB		
ROOM NO. 5S17		

FORM NO.
1 FEB 56 241

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

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100-87-0902



AUG 27 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Hugh E. Price
Director of Personnel

SUBJECT: Family Visitation Day

1. Following your direction, the Office of Personnel is coordinating arrangements for a Family Visitation Day to coincide with the Agency's 40th Anniversary celebration. We are planning the Visitation Day for Saturday, 26 September 1987, from 9:00 a.m. to 4:00 p.m. It will be similar in content to the Visitation Day which was held in 1985. In this regard, we plan to open certain areas within the Headquarters Building, such as the library, for viewing and arrange for the North Cafeteria to be open for light refreshments and sandwiches.

2. If appropriate, we believe the best way to handle this is for you to bring this matter to the attention of the DCI and ask for his oral concurrence.

*This I assume is
OBE*



Hugh E. Price

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